



neac

Kāhui Matatika o te Motu

General meeting information

Date	28 July 2022	
Committee meeting	NEAC meeting	
Location	Zoom	
Meeting time	9:00am – 3:30pm	Morning tea: 10:45am Lunch: 12:45pm Afternoon tea: 2:20pm
Attendees	NEAC members Shannon Hanrahan (Acting Chair) Mary-Anne Woodnorth Gordon Jackman Penny Haworth Vanessa Jordan Hansa Patel Nora Parore Rochelle Style Edmond Carrucan Lindsey MacDonald NEAC Secretariat	
Guests	Nic Aagaard (Manager, Ethics, Ministry of Health) Lana Lon (Health Research Council of New Zealand) Monique Jonas (Health Research Council of New Zealand) Catherine Garvey (Chair, Northern A HDEC)	



Table of contents

General Business 9:00am – 9:05am	3
1. Welcome.....	3
2. Apologies.....	3
3. Approval of the day’s agenda.....	3
4. Declarations of interest.....	3
5. Minutes of NEAC’s May meeting: for approval.....	3
6. Actions arising from the May meeting: for noting.....	3
7. Chair’s Update.....	3
8. Secretariat’s Update.....	3
Projects and Presentations 9:30am – 2:45pm	4
9. WHO Meeting in Portugal.....	4
10. IEC and HDEC Ethics Committee training.....	4
11. Safe Areas.....	4
12. EGAP.....	4
13. Standards.....	5
14. HRC presentation preparation.....	5
15. HRC presentation preparation.....	5
16. Prioritisation Framework.....	5
Monitoring and Reporting 2:45pm – 3:05pm	5
12. Verbal update from Catherine Garvey as HDEC chair on the recent experience of the HDECs: for noting/discussion.....	5
Correspondence 3:05pm – 3:20pm	5
13. Clinical ethics query (revisiting from 2020).....	5
14. Research involving participants who are unable to give informed consent.....	5
Closing items 3:20pm – 3:30pm	6
15. Work between meetings.....	6
16. Karakia.....	6
Declarations of interests	7



General Business 9:00am – 9:05am

1. Welcome

- a. Karakia ([Shannon](#))
- b. Opening Comments ([Shannon](#))

Standing Items: 9:05am – 9:30am

2. Apologies

- a. Professor John McMillan
- b. Cindy Towns

3. Approval of the day's agenda ([Shannon](#))

4. Declarations of interest (led by [Shannon](#))

- a. Review declarations of interest (pages 5-6 of agenda)
- b. Declare any conflicts of interest/role regarding the agenda and determine how to manage any conflict

5. Minutes of NEAC's May meeting: for approval (led by [Shannon](#))

- a. Paper 1 – 26 May 2022 NEAC Meeting Minutes
- b. Paper 2 – Slides from Health Security Presentation, 26 May 2022 NEAC Meeting
- c. Note: the March minutes have been published on NEAC's website

6. Actions arising from the May meeting: for noting (led by [Shannon](#))

- a. Paper 3 – Actions Arising from the 26 May 2022 NEAC Meeting

7. Chair's Update ([Shannon](#))

- a. Tino rangatiratanga working group
- b. Further engagement with ACART

8. Secretariat's Update ([Nic](#))

- a. Changes to Health System
- b. Staffing update



Projects and Presentations 9:30am – 2:45pm

9. WHO Meeting in Portugal (update from Nic)	Overview of draft agenda and presentations.	9:30am – 9:45am
10. IEC and HDEC Ethics Committee training (led by Nic)	Discussion, to feedback to HRC Joint Ethics Committees' meeting. Opportunity to improve ethics committee member education and training.	9:45am – 10:00am
11. Safe Areas (presentation from Sarah Jones)	This presentation is focused on the recent development of safe zones around specific abortion facilities in New Zealand. This follows legislative change (Contraception, Sterilization, and Abortion [Safe Areas] Amendment Act 2022) and the development of practical processes to accredit facilities. NEAC may want to discuss afterwards whether there is generic guidance they could provide on how to balance ethical tensions across developments like this in the health system, and where might this fit in the priorities?	10:00am – 10:20am
12. EGAP (led by Zoe) a. Paper 4 – EGAP Marketing Materials b. Paper 5 – EGAP Stakeholder list	Discussion of marketing materials for members to use amongst their networks. EGAP Stakeholder List for noting.	10:20-10:35am
<i>Morning Tea (10:35am- 10:50am)</i>		



<p>13. Standards (led by Matthew)</p> <p>a. Paper 6 – Updated Chapter 6 of NEAC Standards and Review Timeline</p>	<p>Subgroup update on:</p> <ul style="list-style-type: none"> • work revising Chapter 6 – Ethical Management of Vulnerability, • the allocation of remaining chapter leads • the need for external expert review of Chapter 4 – Research with Pacific Peoples and Chapter 16 – Research with Stem/Reprogrammed Cells. 	<p>10:50am – 11:30am</p>
<p>14. HRC presentation preparation (led by Shannon)</p> <p>a. Paper 7 – HRC Presentation Memo</p>	<p>Preparation for the presentation from the HRC, for NEAC to agree what they want to get out of the discussion.</p>	<p>11:30am-12:00pm</p>
<p>15. HRC presentation preparation (led by Lana and Monique)</p>	<p>Presentation from the HRC and Q and A.</p>	<p>12:00-12:45pm</p>
<p><i>Lunch (12:45pm-1:15pm)</i></p>		
<p>16. Prioritisation Framework (led by Zoe)</p> <p>a. Paper 8 – Prioritisation Framework and Work Programme</p> <p>b. Paper 9 – Prioritisation Framework (excel)</p>	<p>Run proposed new projects through the Framework, and discuss.</p>	<p>1:15pm – 2:30pm</p>
<p><i>Afternoon tea (2:30-2:45pm)</i></p>		

Monitoring and Reporting 2:45pm – 3:05pm

17. Verbal update from Catherine Garvey as HDEC chair on the recent experience of the HDECs: for noting/discussion

Correspondence 3:05pm – 3:20pm

18. Clinical ethics query (revisiting from 2020) ([Nic](#))

a. Paper 10 – Submission from Mascha Hoexum-Moerenburg

19. Research involving participants who are unable to give informed consent ([Nic](#))

a. Paper 11 – Letter from the Health and Disability Commissioner



Closing items 3:20pm – 3:30pm

20. Work between meetings ([Shannon](#))

- a. NEAC to confirm any in-between meetings or working groups to progress NEAC work programme.

21. Karakia ([Shannon](#))

DRAFT



Declarations of interests

Member	Declarations of interests
John McMillan	<ul style="list-style-type: none"> • Member of the National Screening Advisory Committee • Editor in Chief of The Journal of Medical Ethics • Professor at the Bioethics Centre, Dunedin School of Medicine, University of Otago
Vanessa Jordan	<ul style="list-style-type: none"> • Associate Professor, University of Auckland • New Zealand Cochrane Fellow • Associate Director Cochrane New Zealand • Member Cochrane Council • Member and Chair of Cochrane Conflict of Interest Panel • Expert reviewer NZ Heart Foundation • Director MSDocs Ltd (owns a primary care practice)
Cindy Towns	<ul style="list-style-type: none"> • General Physician and Geriatrician, Capital and Coast District Health Board • Senior Clinical Lecturer, Wellington School of Medicine • Honorary Senior Lecturer, Bioethics Centre, University of Otago • Member Ethics Committee, Royal College of Physicians • Member Medical Advisory Board, Australia Porphyria Association • Clinical Ethics Advisor, Capital and Coast District Health Board • Prevocational Education Supervisor, Medical Council of New Zealand
Penny Haworth	<ul style="list-style-type: none"> • Honorary Research Fellow (Institute of Education, Massey University) • Member of TESOLANZ (Teachers of English to Speakers of Other Languages) • Volunteer with ELP (English Language Partners), providing English assistance to new migrants and former refugees • Member of NZ Property Investors
Gordon Jackman	<ul style="list-style-type: none"> • CEO – Duncan Foundation • Trustee – Supported Lifestyle Trust of Hauraki
Mary-Anne Woodnorth	<ul style="list-style-type: none"> • Seconded as a member of the Auckland Health Research Ethics Committee
Hansa Patel	<ul style="list-style-type: none"> • Research applicant for study approved by HDECs (18/CEN/18) • Sacred Heart College • Visiting Scholar, Victoria University of Wellington • Volunteer client interviewer, Citizens Advice Bureau, Lower Hutt
Shannon Hanrahan	<ul style="list-style-type: none"> • Member of the New Zealand Health Practitioners Disciplinary Tribunal • Member of the Faculty of Public Health (Unite Kingdom) • Director of Praxis Health Limited • Chair of KŌ Kollektive Trust • Chair of Moetangi Land Trusts • Member of the New Zealand Mental Health Review Tribunal • Member of the Advisory Committee on Assisted Reproductive Technology
Nora-Jayne Parore	<ul style="list-style-type: none"> • Research Fellow – Health Services Research Centre, Victoria University of Wellington



	<ul style="list-style-type: none">• Health Research Council NZ Clinical Research Training Fellow funded for thesis. Title “He Tono Whakapiki Ora: Whānau and Pharmacists’ knowledge exchange”• Research Team Member – ‘Te Puna Rongoā: Achieving Medicines Access Equity for Māori – Pharmacists’ role’ (funded by PHARMAC and HRC)• Member – Ngā Kaitiaki o Te Puna Rongoā o Aotearoa, The Māori Pharmacists’ Assn Inc• Member – Inaugural Te Pātaka Whaioranga PHARMAC Māori Advisory Rōpū
Rochelle Style	<ul style="list-style-type: none">• Member of the Artificial Intelligence Governance Group, Waitemātā District Health Board (July 2021 – present)• Discretionary Beneficiary of a Trust, which holds shares in some pharmaceutical and health care companies. (Further details available on request). No equities held personally• Appointed to a COVID-19 Algorithms Governance Advisory Group for the Ministry of Health/Precision Driven Health, March 2022• Consultant on several projects in the fields of genetics/genomics and digital pathology
Edmond Carrucan	<ul style="list-style-type: none">• Lecturer in Te Piringa – Faculty of Law at the University of Waikato• Former Rōia Rangatahi for Te Hunga Rōia Māori o Aotearoa
Lindsey MacDonald	<ul style="list-style-type: none">• Research Fellow at Ngāi Tahu Research Centre• Senior Lecturer in the Department of Political Science and International Relations at the University of Canterbury• Co-Chair of Aotearoa Research Ethics Trust