



## **NEAC MEETING**

### **AGENDA**

11 November 2021

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Date	11 November 2021	
Committee meeting	NEAC meeting	
Location	Via Zoom <a href="https://mohnz.zoom.us/j/87291427201">https://mohnz.zoom.us/j/87291427201</a> Meeting ID: 872 9142 7201	
Meeting time	9:00am – 3:00pm	Morning tea: 10:45am approx. Lunch: 12:00pm approx. Afternoon tea: N/A meeting ends at 3:00pm
Attendees	<b>NEAC members</b> John McMillan (Chair) Elizabeth (Liz) Richards Dana Wensley Mary-Anne Woodnorth Gordon Jackman Penny Haworth Vanessa Jordan Hansa Patel Shannon Te Ahu Hanrahan Nora Parore  NEAC Secretariat	
Guests	Nic Aagaard (Manager, Ethics, Ministry of Health)  Representative from Health and Disability System Reform  Kate O'Connor (Chair of Northern B HDEC)	

Item	Paper	Time
1      Welcome <ul style="list-style-type: none"> <li>• Karakia: Shannon</li> <li>• Opening comments: John</li> </ul>	N/A	9:00 - 9:15am
<b>Standing items</b>		

2	Apologies (noted by John) <ul style="list-style-type: none"> <li>• Hope Tupara</li> <li>• Cindy Towns</li> </ul>	N/A	9:15 - 10:15am
3	Approval of the day's agenda (presented by John)	N/A	
4	Declarations of Interests (opened by John) <ul style="list-style-type: none"> <li>• Review declarations of interests</li> <li>• Declare any conflicts of interest/role regarding the agenda and determine how to manage any conflict</li> </ul>	(As below)	
5	Minutes of NEAC's September 2021 meeting: for approval (opened by John)	Paper one – agenda item 5	
6	Actions arising from the September 2021 meeting: for noting (opened by John)	Paper two – agenda item 6	
7	Status of NEAC's work programme: for noting (opened by John)	Paper three – agenda item 7	
8	Chair's update <ul style="list-style-type: none"> <li>• Health and Disability Commissioner meeting update</li> <li>• To commission a NEAC prioritisation framework from NEAC in 2022</li> </ul>	N/A	
9	Secretariat update (provided by Nic) <ul style="list-style-type: none"> <li>• Appointments</li> <li>• Staffing</li> </ul>	N/A	
<i>Morning tea</i>			

<b>Projects</b>			
10	<p>Getting Through Together, Ethical Principles for a Pandemic</p> <p>Chair to summarise sub-group updates.</p> <p><i>Note design elements (images and pull-quotes to be added after content agreed).</i></p> <p>NEAC to:</p> <ul style="list-style-type: none"> <li>• Make final recommendations for content to be agreed or removed.</li> <li>• Confirm imagery of flaxes for design brief</li> </ul> <p>Secretariat to:</p> <ul style="list-style-type: none"> <li>• Provide overview of high-level communications plan.</li> </ul>	<p>Paper four – agenda item 10: Getting Through Together, Guidelines for a Pandemic</p> <p>Paper five – agenda item 10: Getting Through Together high-level communications plan</p>	10:30 - 12:00pm

<i>Lunch</i>			12:00- 12:45pm
11	<p>Health and Disability System Review</p> <ul style="list-style-type: none"> <li>• Presentation to NEAC on the Health and System Disability reforms</li> </ul>	N/A	12:45 – 1:45pm
12	<p>ICU Prioritisation</p> <ul style="list-style-type: none"> <li>• Chair to summarise the outcomes of previous ICU prioritisation meetings (supported by Secretariat).</li> <li>• Offer to support work going forward</li> </ul>	N/A	1:45 – 2:00pm
<b>Monitoring and reporting</b>			
13	Verbal update (from Kate as HDEC Chair) on the recent experience of the HDECs: for noting/discussion	N/A	2:00 – 2:30pm
14	<p>Vaccine passports and health research</p> <p>The Chairs of HDEC have requested guidance from NEAC on how to ethically manage health research that requires individuals to be vaccinated. Research trials are increasingly requesting this.</p> <p>NEAC to determine next steps (i.e. what information they require, and/or whether to add to their work programme. Any initial decisions, based on their skills and expertise.)</p>		
<b>Correspondence</b>			
16	Query from New Zealand Clinical research about consultation requirements for studies that do not involve Māori participants	Paper six: agenda item 16: email from NZ Clinical research	2:30 – 2:45pm
17	Cindy's update from the Minister on Gendered Wards letter: for noting	Paper seven – agenda item 17: email from Cindy to members	
<b>Governance arrangements</b>			
18	<p>Discuss meeting dates</p> <ul style="list-style-type: none"> <li>• 24 March 2022</li> <li>• 26 May 2022.</li> <li>• 28 July 2022</li> <li>• 22 September 2022</li> <li>• 24 November 2022</li> </ul>	N/A	2:45 – 2:50pm
<b>Closing items</b>			

20	<p>Work between meetings</p> <ul style="list-style-type: none"><li>• NEAC to confirm any in-between meetings or working groups to progress NEAC work programme.</li></ul> <p>Karakia: Shannon</p>	N/A	2:50 – 3:00pm
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