

**General meeting information**

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| **Date** | 24 November 2022 | |
| **Committee meeting** | NEAC meeting | |
| **Location** | https://mohnz.zoom.us/j/7894526927 | |
| **Meeting time** | 9:00am – 2:15pm | Morning tea: approx. 10:30 am  Lunch: approx. 12:00pm |
| **Attendees** | **NEAC members**  Professor John McMillan (Chair)  Shannon Hanrahan (Deputy Chair)  Dr Penny Haworth  Dr Cindy Towns  Associate Professor Vanessa Jordan  Dr Hansa Patel  Rochelle Style  Edmond Carrucan  Lindsey MacDonald  Maree Candish  Dr Seini Taufa  NEAC Secretariat | |
| **Apologies** | Nora Parore | |
| **Guests** | Dr Mary-Anne Woodnorth  Gordon Jackman | |

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# **General Business 09:00am – 09:20am**

## **Welcome**

* 1. Karakia
  2. Opening comments
  3. Farewell to Gordon and Mary-Anne
  4. Introduction of Seini and Maree

**Standing Items: 09:20am – 10:00am**

## **Apologies**

1. **Approval of the day’s agenda**
2. **Declarations of interest**
   1. Review declarations of interest
   2. Declare any conflicts of interest/role regarding the agenda and determine how to manage any conflict
3. **Minutes of NEAC’s 22 September 2022 meeting: for approval**
   1. Paper one
4. **Actions arising from the 22 September 2022 meeting: for noting**
   1. Paper two

## **Secretariat’s Update**

1. Ethics team staffing update
2. APNEC meeting update
3. Ministry update

## **Chair’s Update**

1. HDEC – NEAC relationship update

# **Projects 10:00am – 01:30pm**

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| **Ethical Guidance for a Pandemic (EGAP) update** a. Paper three | Verbal update from the Secretariat on the EGAP consultation and discussion of next steps | 10:00am – 10:30am |
| *Morning Tea (10:30am – 11:00am)* | | |
| **Standards Review update** | Verbal update from the Secretariat. | 11:00am – 11:15am |
| **Rangatiratanga Roopu update** | Verbal update from the Deputy Chair. | 11:15am – 11.30am |
| **Prioritisation Framework and NEAC’s work programme** a. Paper four  b. Paper five  c. Paper six | Verbal update from the Chair and Manager of Ethics regarding the process for adding items to NEAC’s work programme and agreeing this with the Minister of Health | 11:30am – 12:00pm |
| *Lunch (12:00pm - 12:45pm)* | | |
| **Review HRC Guidelines** a. Paper seven | Discuss feedback from NEAC members (members to circulate feedback in writing before the meeting). | 12:45 – 1:30PM |

# **Correspondence 01:30pm – 1:45pm**

## **Clinical Ethics inquiry**

1. Verbal update from Manager of Ethics

## **Letter to the Health and Disability Commissioner re: Research with Adult Participants who are Unable to Provide Informed Consent**

1. Verbal update from the Manager of Ethics
2. **Briefing to the Minister of Health re: exclusion of access to ACC for participants in commercially sponsored clinical trials**
3. Verbal update from the Manager of Ethics

# **Closing items 01:45pm – 02:15pm**

1. **Agree 2023 meeting dates**
2. **Work between meetings**
3. NEAC to confirm any in-between meetings or working groups to progress NEAC work programme.
4. **Karakia**

# **Declarations of interests**

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| **Member** | **Declarations of interests** |
| **John McMillan** | * Member of the National Screening Advisory Committee * Editor in Chief of The Journal of Medical Ethics * Professor at the Bioethics Centre, Dunedin School of Medicine, University of Otago |
| **Vanessa Jordan** | * Senior Research Fellow, University of Auckland * New Zealand Cochrane Fellow * Associate Director Cochrane New Zealand * Member Cochrane Council * Member and Chair of Cochrane Conflict of Interest Panel * Expert reviewer NZ Heart Foundation * Director MSDocs Ltd (owns a primary care practice) |
| **Cindy Towns** | * General Physician and Geriatrician, Capital and Coast District Health Board * Senior Clinical Lecturer, Wellington School of Medicine * Honorary Senior Lecturer, Bioethics Centre, University of Otago * Member Ethics Committee, Royal College of Physicians * Member Medical Advisory Board, Australia Porphyria Association * Clinical Ethics Advisor, Capital and Coast District Health Board * Prevocational Education Supervisor, Medical Council of New Zealand |
| **Penny Haworth** | * Honorary Research Fellow (Institute of Education, Massey University) – Appointed for 3 years from June 2019 * Member of TESOLANZ (Teachers of English to Speakers of Other Languages) * Volunteer with ELP (English Language Partners), providing English assistance to new migrants and refugees * Member of NZ Property Investors |
| **Hansa Patel** | * Research applicant for study approved by HDECs (18/CEN/18) * Ministry of Education * Visiting Scholar, Victoria University of Wellington * Volunteer client interviewer, Citizens Advice Bureau, Lower Hutt |
| **Shannon Hanrahan** | * Member of the New Zealand Health Practitioners Disciplinary Tribunal * Member of the Faculty of Public Health (Unite Kingdom) * Director of Praxis Health Limited * Chair of KŌ Kollective Trust * Chair of Moetangi Land Trusts * Member of the New Zealand Mental Health Review Tribunal * Member of the Advisory Committee on Assisted Reproductive Technology |
| **Nora-Jayne Parore** | * Research Fellow – Health Services Research Centre, Victoria University of Wellington * Health Research Council NZ Clinical Research Training Fellow funded for thesis. Title “He Tono Whakapiki Ora: Whānau and Pharmacists’ knowledge exchange” * Research Team Member – ‘Te Puna Rongoā: Achieving Medicines Access Equity for Māori – Pharmacists' role’ (funded by PHARMAC and HRC) * Member – Ngā Kaitiaki o Te Puna Rongoā o Aotearoa, The Māori Pharmacists’ Assn Inc * Member – Inaugural Te Pātaka Whaioranga PHARMAC Māori Advisory Rōpū |
| **Rochelle Style** | * Member of the Artificial Intelligence Governance Group, Waitematā District Health Board (July 2021 – present) * Discretionary Beneficiary of a Trust, which holds shares in some pharmaceutical and health care companies. (Further details available on request). No equities held personally * Appointed to a COVID-19 Algorithms Governance Advisory Group for the Ministry of Health/Precision Driven Health, March 2022 * Consultant on several projects in the fields of genetics/genomics and digital pathology |
| **Edmond Carrucan** | * Lecturer in Te Piringa – Faculty of Law at the University of Waikato * Former Rōia Rangatahi for Te Hunga Rōia Māori o Aotearoa |
| **Lindsey MacDonald** | * + Research Fellow at Ngāi Tahu Research Centre   + Senior Lecturer in the Department of Political Science and International Relations at the University of Canterbury   + Co-Chair of Aotearoa Research Ethics Trust |